

Supplement to the funding in the global format of the ASA-Programme in 2024

To be able to implement projects in the global format within the scope of the ASA Programme, supplementary funding of the participants from the partner countries by the participating partner institutions in Germany is necessary¹.

1. Projects in presence mode

1.1 Project phase in Germany: Participants from the partner country

The cost incurred by participants from countries in Africa, Asia, Latin America, or Southeast Europe during their stay in Germany, including travel costs and other project costs, will be borne jointly by Engagement Global and the relevant partner institution in Germany.

Contribution of the ASA Programme

- The ASA Programme of Engagement Global will offer a scholarship of currently 921, 00 Euro per month² per participant from the partner country for the duration of the project phase in Germany. This scholarship includes a monthly amount of 452, 00 Euro for living expenses and subsistence, a monthly amount for accommodation (max. 360, 00 Euro) and a monthly supplement of 109, 00 Euro for participation in social life in Germany.
- Additionally, Engagement Global will bear the costs of providing health, liability and accident insurance for the participants from the partner countries for the duration of the project in Germany (three months). Engagement Global will directly conclude the insurance policies.
- Engagement Global shall also refund the travel costs for participants from the partner countries to attend ASA seminars between April and June 2024 pursuant to the ASA travel cost regulation. The partner institution shall first cover these costs and can then claim reimbursement by Engagement Global.

Contribution of the partner institution from Germany

- The partner institution in Germany will bear all other expenses, in particular, costs of flights and visas (if required), provide accommodation and bear housing expenses that exceed the grant of max. 360, 00 Euro and costs for project implementation (rooms, material, public relations work, etc.) as well as public transport (ÖPNV-Ticket)³. These costs must be covered by the institution's own funds or through fundraising. The

¹ The underlying regulations can be found in the cooperation and forwarding agreement, which will be concluded with the German partner institutions at the beginning of 2024.

² According to "Federal Training Assistance Act" (Berufsausbildungsförderungsgesetz: BAföG) financial basis for supporting German students. Flat-rate amounts for living expenses and meals 452,00 Euro per month and for accommodation 360,00 Euro per month. The amounts will be adjusted annually so that there may be minor deviations for 2024.

³ Please note that all expenses involved in the provision of the necessary infrastructure, e.g., work spaces in the offices of the agency executing the project or the costs entailed in procuring workers who are already employed, cannot be considered eligible within the scope of the joint financing agreement.

project cannot take place without this contribution.

- After Engagement Global has accepted the project proposal, the respective partner institution in Germany will submit a project funding application including the expenditure and financing plan, based on which a cooperation and transfer agreement will be concluded.
- This cooperation and transfer agreement signed at the beginning of 2024 will specify the items for which the funds will be used. The partner institution in Germany will be responsible for managing the funds and invoicing vis-à-vis Engagement Global. The proper use of the funds must be verified after the completion of the project phase in the partner country providing a statement of relevant expenditure and related receipts. A proof of the disbursement of the scholarship to participants from partner countries must always be provided. The same applies to the accommodation costs.

1.2 Project phase in Germany: Participants from Germany

Contribution of the ASA Programme

The participants from Germany will receive a monthly scholarship currently totalling 812, 00 Euro⁴ for the duration of the project phase in Germany directly from Engagement Global.

In addition, the costs of travel to the seminars between April and June 2024 as well as in spring 2025 will be reimbursed to the participants pursuant to the ASA travel cost regulation. This only applies when the seminars take place in presence mode and not virtually.

1.3 Project phase in the partner country: Participants from the partner country

Contribution of the ASA Programme

Participants from the partner countries will receive a scholarship for the three-month project phase in their own country from Engagement Global. In order to take into account the diverse local circumstances, the partner institution from the partner country where the project takes place proposes the amount of this scholarship that serves to cover living/subsistence costs as well as accommodation costs. The German partner institution has to agree on the amount and request the respective amount when handing in the project funding application. If the amount is higher than 250, 00 Euro per month, a justification by the partner institution from the partner country is required. A maximum of 400, 00 per month can be requested. The Scholarship from the participants from the partner country is part of the cooperation and transfer agreement with the partner institution in Germany, who shall transfer these funds to the participants from the partner country.

1.4 Project phase in the partner country: Participants from Germany

Contribution of the ASA Programme

- For the project phase in the partner country, the participants from Germany will receive a scholarship directly from Engagement Global four weeks prior to their departure, which includes a travel cost grant and a cost-of-living grant about 812,00 Euro per month⁵. In some project countries, a country-specific supplement will be

⁴ According to "Federal Training Assistance Act" (Berufsausbildungsförderungsgesetz: BAföG) financial basis for supporting German students. Flat-rate amounts for living expenses and meals 452, 00 Euro per month and for accommodation 360, 00 Euro per month. In total 812, 00 Euro per month.. The amounts will be adjusted annually so that there may be minor deviations for 2024

⁵ According to "Federal Training Assistance Act" (Berufsausbildungsförderungsgesetz: BAföG) financial basis for supporting

payed additionally according to the BAföG-Auslandszuschlagsverordnung.

- For the trip to the partner country, the participants receive a travel allowance of 500.00 Euro for countries of the European continent and 1,000, 00 Euro for all other partner countries.
- Engagement Global will provide health, liability and accident insurance for participants. The insurance policies are concluded directly by Engagement Global.

2. Projects in digital mode

In the case of digital implementation of both three-month project phases participants from Germany carry out the two project phases from Germany and participants from the partner countries carry out the two project phases from the respective partner country. The participants will be allowed to implement the project on site at the partner institution where applicable.

2.1 Participants from the partner country

The cost incurred by participants from countries in Africa, Asia, Latin America, or Southeast Europe during their stay in Germany, including travel costs and other project costs, will be borne jointly by Engagement Global and the relevant partner institution in Germany

Contribution of the ASA Programme

- Engagement Global pays each participant from the partner country a scholarship for both of the three-month project phases taking place digitally from the partner country. In order to take into account the diverse local circumstances, the partner institution from the partner country where the project takes place proposes the amount of this scholarship that serves to cover living/subsistence costs as well as accommodation costs (see above). The German partner institution has to agree on the amount and request the respective amount when handing in the project funding application. If the amount is higher than 250, 00 Euro per month, a justification by the partner institution from the partner country is required. A maximum of 400, 00 per month can be requested.
- In addition, Engagement Global will pay each participant from the partner country a digitalisation allowance of 118, 00 Euro⁶ on average per month. The scholarship and the digitalisation allowance are part of the cooperation and transfer agreement with the partner institution in Germany, who shall transfer these to the participants from the partner country.

Contribution of the partner institution from Germany

- The partner institution in Germany takes over all the other costs, in particular the fees for the transfer of the scholarship to the participants, and costs of project implementation in Germany (rooms, material, public relations work etc.)⁷ These costs must be covered by the institution's own funds or through fundraising. The project cannot take place without this contribution.

German students. Flat-rate amounts for living expenses and meals 452, 00 Euro per month and for accommodation 360, 00 Euro per month. In total, 812, 00 Euro per month..

⁶ The digitalisation allowance is intended to compensate for the additional costs of digital participation and to ensure that all participants can afford to take part in the programme. In addition to digital project implementation, the digitalisation allowance is also intended to cover participation in the online seminars and participation in the digital RENEW. The additional costs arise in particular in the form of additionally required data volume.

⁷ Please note that all expenses involved in the provision of the necessary infrastructure, e.g., work spaces in the offices of the

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- This cooperation and transfer agreement signed at the beginning of 2024 will specify the items for which the funds will be used. The partner institution in Germany will be responsible for managing the funds and invoicing vis-à-vis Engagement Global. The proper use of the funds must be verified after the completion of the project phase in the partner country providing a statement of relevant expenditure and related receipts. A proof of the disbursement of the scholarship and the digitalisation allowance to the participants from the partner countries must always be provided.

2.2 Participants from Germany

- The participants from Germany will receive directly from Engagement Global a monthly scholarship currently totalling 812, 00 Euro for the duration of the two three-month project phases. The scholarship consists of money for living expenses and subsistence as well as accommodation (see above).
- In addition, the costs of travel to the seminars between April and June 2024 as well as in spring 2025 will be reimbursed to the participants pursuant to the ASA travel cost regulation (Bahncard/rail card price) as far as the seminars do not take place virtually but in presence.

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agency executing the project or the costs entailed in procuring workers who are already employed, cannot be considered eligible within the scope of the joint financing agreement.